



Bethel Township Board of Trustees

March 25, 2025

Workshop Meeting Agenda V2

CALL TO ORDER: Time: _____ Presiding: _____
Roll call: Administrator Smith _____ Fire Chief Cahill _____ Fiscal Officer Ross _____
Trustee Dick _____ Trustee Reese _____ Trustee vanHaaren _____

PUBLIC COMMENTS on items on the Agenda

ADMINISTRATION & ZONING ITEMS:

1. Backyard chickens

FIRE DEPT ITEMS:

1. None

ROAD DEPT ITEMS

1. Winterhill Ct. drainage
2. Road Committee
3. Annual road assessment

FISCAL OFFICER ITEMS:

1. **RESOLUTION #25-03-029:** A RESOLUTION APPROVING APPROPRIATION TRANSFERS FOR 2025
Moted by Trustee _____ seconded by Trustee _____
Vote: Trustee Dick _____ Trustee vanHaaren _____ Trustee Reese _____
2. **RESOLUTION #25-03-030:** A RESOLUTION ADOPTING PERMANENT APPROPRIATIONS FOR YEAR 2025 AS
PRESENTED BY THE FISCAL OFFICER AND PRESCRIBED BY SECTION 5705.38 OF THE OHIO REVISED CODE
Moted by Trustee _____ seconded by Trustee _____
Vote: Trustee Dick _____ Trustee vanHaaren _____ Trustee Reese _____
3. Meeting minutes
4. Records retention

TRUSTEE ITEMS:

1. Mileage reimbursement rates
2. Meeting room / shelter

OLD BUSINESS:

Administration

1. Budget – 5 year plan
2. Board retreat – Administrator Smith to find a suitable date
3. Walnut Street dead end – Administrator Smith to research
4. Archive Social - further consideration?

Zoning

5. Hook up GIS computer to the network, update GIS – Administrator Smith to research
6. Joint meeting with zoning boards to update zoning resolution text – Administrator Smith to find a suitable date

Fire Dept

7. Expired helmets
8. Surplus equipment sales – list is prepared, will combine with road dept surplus
9. Fire Dept discussion with Elizabeth Twp

Road Dept

10. Tree removal on Singer Rd. – complete
11. West Charleston Road repairs
12. Surplus equipment sales – old mowers – will work with Fire Dept to create a complete list
13. Friendship Park digital mapping – on hold, low priority

Trustee Items

14. House Bill 113 – amend ORC regarding annexation and add section 3311.222
 - a. Introduced Feb 18, 2025, refer to committee Feb 26, 2025
 - b. There is now an analysis version of the bill (summary) available
15. Position for an anti-annexation employee – Trustee Reese discussing with Administrator Smith
16. Trustee goals and objectives – no new news
17. Review/update our Personnel Policies and Procedures Manual – no updates at this time

OTHER DISCUSSION TOPICS:

1. None

MOTION TO ENTER INTO EXECUTIVE SESSION

1. Pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.
2. Pursuant to Ohio Revised Code Section 121.22(G)(2) To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers. If the minutes of the public body show that all meetings and deliberations of the public body have been conducted in compliance with this section, any instrument executed by the public body purporting to convey, lease, or otherwise dispose of any right, title, or interest in any public property Page 6 shall be conclusively presumed to have been executed in compliance with this section insofar as title or other interest of any bona fide purchasers, lessees, or transferees of the property is concerned.
3. Pursuant to Ohio Revised Code Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
 - (a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.
 - (b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in those divisions are to be considered at the executive session.

Motion to enter executive session, (1) which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and (2) for the purpose to discuss appointment, employment or discipline of a public employee or official and (3) to consider the purchase of property for public purposes.

Motioned by Trustee _____ seconded by Trustee _____
 Vote: Trustee Dick _____ Trustee vanHaaren _____ Trustee Reese _____
 Time in Executive Session: _____
 Return to regular session time: _____

ADJOURNMENT motioned by Trustee _____ seconded by Trustee _____
 Vote: Trustee Dick _____ Trustee vanHaaren _____ Trustee Reese _____
 Time: _____



RESOLUTION #25-03-029

A RESOLUTION APPROVING APPROPRIATION TRANSFERS FOR 2025

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on March 25th, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ moved for the adoption of the following resolution:

WHEREAS, the Bethel Township Fiscal Officer has presented temporary appropriations for the calendar year 2025; **AND**

WHEREAS, the Bethel Township Board of Trustees must approve any changes to appropriations. **THEREFORE**

BE IT RESOLVED, that the Board of Trustees of Bethel Township, Miami County, accept the transfers and changes to the 2025 appropriations to date presented by the Fiscal Officer as follows:

<i>Post Date</i>	<i>Tx Date</i>	<i>Account Code</i>	<i>Amount</i>	<i>Type</i>	<i>Purpose</i>	<i>Budgetary Correction</i>
01/01/2025	01/28/2025	1000-110-360-0000	(2,124.18)	Temporary	To pay OTARMA bill for insurance and bonding	No
01/01/2025	01/28/2025	1000-110-380-0000	2,124.18	Temporary	To pay OTARMA bill for insurance and bonding	No
01/01/2025	02/13/2025	1000-110-360-0000	(65.23)	Temporary	To pay final CINTAS bill	No
01/01/2025	02/13/2025	1000-120-360-0000	65.23	Temporary	To pay final CINTAS bill	No
01/01/2025	01/15/2025	2031-110-131-0000	(15,000.00)	Temporary		Yes
01/01/2025	01/15/2025	2031-110-211-0000	14,000.00	Temporary		Yes
01/01/2025	01/15/2025	2031-110-213-0000	900.00	Temporary		Yes
01/01/2025	01/15/2025	2031-110-221-0000	7,380.00	Temporary		Yes
01/01/2025	01/15/2025	2031-110-228-2020	4,700.00	Temporary		Yes
01/01/2025	01/15/2025	2031-110-221-0000	(500.00)	Temporary		No
01/01/2025	01/15/2025	2031-110-212-0000	500.00	Temporary		No
01/01/2025	02/13/2025	2194-220-490-4000	(65.24)	Temporary	To pay final CINTAS bill	No
01/01/2025	02/13/2025	2194-120-360-0000	65.24	Temporary	To pay final CINTAS bill	No
01/01/2025	01/25/2025	2194-220-353-0000	4,000.00	Temporary		No
01/01/2025	01/25/2025	2194-220-359-0000	(4,000.00)	Temporary		No
01/01/2025	01/28/2025	2194-220-380-0000	14,185.06	Temporary	To pay OTARMA bill for insurance and bonding (resolution #25-01-007)	No
01/01/2025	01/28/2025	2194-220-490-4000	(14,185.06)	Temporary	To pay OTARMA bill for insurance and bonding (resolution #25-01-007)	No
01/01/2025	01/28/2025	2231-330-380-0000	9,408.76	Temporary	To pay OTARMA for insurance and bonding for 2025 (resolution #25-01-007)	No
01/01/2025	01/28/2025	2231-330-599-0000	(9,408.76)	Temporary	To pay OTARMA for insurance and bonding for 2025 (resolution #25-01-007)	No
01/13/2025	01/13/2025	1000-110-345-0000	(1,000.00)	Temporary	Electricity for Friendship Park	No
01/13/2025	01/13/2025	1000-110-351-0000	1,000.00	Temporary	Electricity for Friendship Park	No
01/13/2025	01/13/2025	2281-230-420-0000	(100.00)	Temporary	Correction to pay dues correctly	No
01/13/2025	01/13/2025	2281-230-519-0000	100.00	Temporary	Correction to pay dues correctly	No
02/01/2025	02/04/2025	1000-120-370-0000	1,528.71	Temporary	To move money to the correct fund to pay Miami County Treasurer property taxes	No
02/01/2025	02/04/2025	1000-760-790-0000	(1,528.71)	Temporary	To move money to the correct fund to pay Miami County Treasurer property taxes	No
02/01/2025	02/01/2025	2194-220-356-0000	1,200.00	Temporary	To pay spectrum (charter communication) cable with a more accurate account code	No

02/01/2025	02/01/2025	2194-220-359-0000	(1,200.00)	Temporary	To pay spectrum (charter communication) cable with a more accurate account code	No
02/07/2025	02/07/2025	1000-110-345-0000	(3,000.00)	Temporary	To distinguish zoning advertising fees from trustee advertising	No
02/07/2025	02/07/2025	1000-130-345-0000	3,000.00	Temporary	To distinguish zoning advertising fees from trustee advertising	No
02/18/2025	02/18/2025	2031-330-319-0000	325.00	Temporary		No
02/18/2025	02/18/2025	2031-330-360-0000	(325.00)	Temporary		No
03/17/2025	03/17/2025	2194-220-251-0000	(300.00)	Temporary	To pay a reimbursement for a background check	No
03/17/2025	03/17/2025	2194-220-259-0000	300.00	Temporary	To pay a reimbursement for a background check	No
03/20/2025	03/20/2025	2031-110-221-0000	(7,400.00)	Temporary	This account was overfunded so 7400 was moved to pay for a one-off tree trimming bill.	No
03/20/2025	03/20/2025	2031-330-360-0000	7,400.00	Temporary	This account was overfunded so 7400 was moved to pay for a one-off tree trimming bill.	No

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote: Trustee Kama Dick _____
Trustee Julie Reese _____
Trustee Beth vanHaaren _____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio



RESOLUTION 25-03-030

**A RESOLUTION ADOPTING PERMANENT APPROPRIATIONS FOR YEAR 2025 AS PRESENTED
BY THE FISCAL OFFICER AND PRESCRIBED BY SECTION 5705.38 OF THE OHIO REVISED CODE**

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on March 25th, 2025 with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee _____ **moved for the adoption** of the following resolution:

WHEREAS, the Board of Trustees of Bethel Township, Miami County is prescribed through section 5705.38 to adopt permanent appropriations for Bethel Township, Miami County by April 1st of each calendar year; **AND**

WHEREAS, the Fiscal Officer has presented the final permanent appropriations for the fiscal year 2025.
THEREFORE

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2025, that the following sums be and same are hereby set aside and appropriated for the purposes for which expenditures are to be made for and during said fiscal year:

Fund	Amount
1000 General	\$823,030.41
2011 Motor Vehicle Tax	\$40,000.00
2021 Gasoline Tax	\$170,000.00
2031 Road and Bridge	\$194,625.00
2041 Cemetery	\$15,000.00
2191 Special Levy Police	\$158,300.00
2192 Special Levy Fire	\$871,000.00
2194 Fire 1.5 mil Levy	\$415,243.49
2231 Permissive Motor Vehicle License Tax	\$199,408.76
2273 American Rescue Plan	\$31,400.74

Fund	Amount
2281 Ambulance and Emergency Medical Serv	\$111,600.00
2901 FEMA Grant	\$0.00
2902 State Grants	\$0.00
2903 Local Grants	\$0.00
4501 Lighting Assessment Brandt	\$1,400.00
4502 Lighting Assessment W Charleston	\$1,400.00
4951 Permanent	\$163.23
4952 Permanent	\$198.51
4953 Permanent	\$224.01
4954 Permanent	\$980.69
TOTAL ANNUAL APPROPRIATIONS...	\$3,033,974.84

Trustee _____ **seconded** the motion and the Board voted as follows upon roll call:

Vote: Trustee Kama Dick _____
Trustee Julie Reese _____
Trustee Beth vanHaaren _____

Attest: _____
Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio